

KYLA WANZEK



Bismarck, ND 58503

PROFESSIONAL SUMMARY

Effectively supported growth and development in preschool children through immersive activities, educational assistance and balanced rest periods. Well-versed in childhood development patterns and classroom management strategies. Disciplined approach to meeting all needs.

SKILLS

- Group leadership
- Meal planning and preparation
- Safety awareness
- Emotional development
- Child Supervision
- Activity Planning
- Early Childhood Education
- Relationship-Building
- Flexible & Adaptable
- Critical thinking

EDUCATION

Bismarck State College

Bismarck, ND

No Degree

University Of Mary

Bismarck, ND • Expected in
12/2021

Bachelor of Science:

Elementary Education

- Minored in Special Education
- Dean's List Fall and Spring
2020

WORK HISTORY

Little Einsteins - Childcare Provider

Bismarck, ND • 03/2015 - Current

- Maintained effective schedule balance between rest periods, active play, and instruction.
- Developed lessons and activities to promote children's physical and emotional development.
- Worked with children individually and in groups to teach social, communicative, and problem-solving skills.
- Created and implemented diverse educational strategies to boost development.
- Maintained group discipline through positive reinforcement, behavior modeling and collaboration with parents.
- Applied positive behavior management techniques to enhance social interactions and emotional development.
- Monitored entrances and exits to maintain safety and organized environments.
- Sanitized dishes, tabletops, toys, and frequently touched surfaces to prevent spreading of germs.
- Met with parents about daily activities, positive developments, and issues.
- Cared for children ages three to four in nurturing and age-appropriate way.
- Managed safety and security of all children under care.
- Kept notes of behavior issues, food served, and medications administered to children.
- Observed play activities to identify positive behaviors and

- Coursework in Reading/ELA, Math, Science, and Social Studies methods, Classroom Management, and EL & Language Development.

areas in need of improvement, implementing behavior redirection where appropriate.

- Prepared healthy foods and beverages for children based on optimal dietary guidelines and individual restrictions.

Bismarck Public Schools - AVID Tutor

Bismarck, ND • 01/2020 - 03/2020

- Worked with students in classrooms or home environments to provide educational support.
- Collaborated with students to complete homework assignments, identify lagging skills and correct weaknesses.
- Developed positive reinforcement techniques to provide feedback to students while building individual confidence levels.
- Served as academic and social resource for high school and middle school students, leading writing process improvements, study skills, note-taking, test-taking skills and overall stress management.
- Encouraged students to develop perseverance mindset while teaching long-term visualization of success.
- Guided students through skillset self-discovery to navigate career and college decision processes.
- Provided early intervention assistance to struggling students.
- Spearheaded group tutoring sessions to help students struggling in similar areas.
- Motivated students towards learning and studying to build self-confidence and reduce fear of failure.
- Updated required logs and student documentation to keep records accurate and current.
- Stressed importance of good study habits and developed homework schedules, encouraging students to create personalized study plans.
- Educated students on study tips and exam strategies.